


Northland School Board of Trustees

Agenda/Minutes/Ngā Meneti

Wednesday 27 March 2024 7pm - closed 8.06pm

Online via google meets

Signed



Presiding Member

Jono Weir

Date:

11/4/24

Board

Nikki Hurst (NH), Rose Simpson (RS), Jono Weir (JW), Rhiannon Forgie (RF), Richard May (RM), Jacqueline Phillips (JP), Justin Parker (JP), Judith Urry (JU)

In attendance

Grant Henderson (GH)
Christina Young - Board Secretary

Apologies

Andrea Peetz (AP) (Principal)

Quorum A quorum of more than half the members currently holding office is required for the board to be able to conduct any business

Duration

7pm start and finished at 8.06pm
Chair: Jono Weir (JW)

1. Welcome and Whakatauki

E oha ki runga
E oha ki raro
Ana

Tū mai Te Ahūmairangi
Tū mai hoki tātou

As Te Ahūmairangi stands,
We also reach for great heights

out acknowledging the responses to the survey with a short explanation as to why/why not certain ideas will/won't be happening.

The board discussed ideas to communicate including:

"A softer and more welcoming environment"

"Creating spaces"

"Defining spaces through planting and ground treatment etc."

"Community led design"

"Creating spaces for children to be children rather than more play equipment"

It was discussed that a good place to start could be to look at the space between the Ruru iti and Ruru nui area. Rhiannon would start by creating a community led design utilising skills from parents within the school where possible. A lot of the work could then be completed as part of a working bee.

Next step - communicate with the community and acknowledge the feedback. Ask for parent volunteers with specific skills - design and landscaping knowledge etc. It was agreed by the board that it's best for this to be a community led project rather than engaging with paid professionals.

Action: RF to put together a draft communication to go out to the community by the start of T2.

8. Principal's Report (Taken as Read)

30 Minutes

- Annual Plan
Update on 3 pou

Whanaungatanga - Relationships

There has been a mixed response from parents on their engagement with Hero.

Discussion around how parents are engaging with learning reports being sent. There is a good percentage of parents viewing the reports but there is not much engagement back.

JW commented that perhaps the rhythm of messaging could be looked at - perhaps fewer bulk messages rather than individual messages coming out frequently (this could become "white noise" for parents)

RM offered to meet with JU and GH regarding school comms if they would find that useful.

- Self Review ERO
- Hautu Tool (Nikki)
- The Board as Employer
- Finance and Property

ASB Credit card

1 message

Andrea Peetz <andreap@northland.school.nz>
To: Northland School <office@northland.school.nz>

Wed, Apr 3, 2024 at 12:39 PM

From the minutes of the March 27th 2024.

Recommendation:

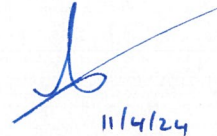
School Credit Card Master limit – this is the overall limit the school can use up to issue cards out. RM recommendation is to have the limit higher than what is needed. A limit that is over two thousand will provide for booking of conferences etc. Between \$2500- \$3000

Card holders names and limits-this would be Andrea Peetz (Principal) Judith Urry (Deputy Principal) and Ann Dalton (Office Manager)

Resolution: The board recommends that the school Credit Card Master limit is increased to \$3,000

Moved: RM Seconded: NH

Ngā mihi
Andrea Peetz



11/4/24

Principal

Northland School Te Kura o Orangi Kaupapa
14 Harbour View Road, Northland, Wellington 6012
04 475 7596 www.northland.school.nz

We ask that you contact/email teachers during the work hours (Monday - Friday 8am-5:30pm). If you do contact staff outside of these hours, please don't expect a reply straight away. Staff will endeavour to reply within 24 hours of an email being sent (unless it is the weekend).

Tū mai Te Ahūmairangi, tū mai hoki tātou
As Te Ahūmairangi stands, we also reach for great heights

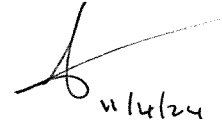
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11/14/24

- Playground

- Health and Safety (Rose)
- Administration and Legislation
 - Policies (Nikki)

Nikki gave an overview of two updated policies: Te Tiriti o Waitangi and Board Responsibility. Discussion of who will carry on with the Te Tiriti o Waitangi work - Moira, Jane and Nikki had been working on this previously.

Action: NH to put together bullet points explaining what the Te Tiriti o Waitangi work involves. This is to be presented at the next board meeting.

- Communication and Community

GH commented that we have recently had the first whanau hui for the year. Two families attended and they are keen to engage.

10. Other Business

Closing karakia

Kia whakairia te tapu

Kia wātea ai te ara

Kia turuki whakataka te ai

Kia turuki whakataka te ai

Haumi e

Hui e

Tāiki e

List of Actions

| Date | Action / Resolution | What was agreed? | Whose further action (if any)? | Date completed |
|------------|---------------------|--|--------------------------------|----------------|
| 3/8/23 | Action | JB, MT and NH will meet together to discuss next actions with the Hautu Tool. Meeting to be organised after the next hui. | JB, MT and NH | |
| 20/9/2023 | Action | NH to provide a schedule for the Hautu review for each meeting. | NH | |
| 21/02/2024 | Action | AP to email MT this week to discuss who will be involved with the Hautu Tool going forward. | AP, MT | |
| 27/03/2024 | Recommendation | The annual implementation and targets are approved and minuted by the board. | N/A | |
| 27/03/2024 | Action | Put together a draft communication to go out to the community by the start of T2 | RF, JW, AP | |
| 27/03/2024 | Resolution | The board recommends that the school Credit Card Master limit is increased to \$3,000 | N/A | |
| 27/03/2024 | Action | NH to put together bullet points explaining what the Te Tiriti o Waitangi work involves. To be presented at the next board | NH | |